



Brescia University College Students' Council
CLUBS DISCIPLINARY PROCEDURE

EFFECTIVE: November 2017

SUPERCEDES: N/A

AUTHORITY: Council

RATIFIED BY:
Council as of 2017

RELATED DOCUMENTS:

Community Standards Policy, Clubs Ratification
Procedure and Clubs Constitution

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PREAMBLE:

The BUCSC seeks to ensure that all clubs are providing meaningful, desired, and unique opportunities for members of the Brescia Community. It is vital that clubs act in a transparent, efficient manner consistent with the mandate and vision of the BUCSC. In the unfortunate instance that a club is acting in a manner inconsistent with the BUCSC's vision, documents, or the Club's mandate and policies, all disciplinary steps must adhere to the standards herein.

1.0 GENERAL

1.01 This document applies to all student organizations ratified under the BUCSC's Clubs Ratification and De-Ratification Procedure and governed by the BUCSC's Clubs Constitution and other documents;

1.02 Any reference to "The Committee" is understood to mean The Clubs Constitutional Committee (CCC);

1.03 The Committee shall handle all complaints pertaining to clubs and oversee the disciplinary process.

2.00 VIOLATIONS

2.01 Potential violations include, but are not limited to, the following:

- (1) Failure to comply with the Club's constitution, budget, or any BUCSC documents governing the clubs' system.
- (2) Failure to comply with any reasonable request made by either the BUCSC or the Brescia's University College Administration.
- (3) Breach of the BUCSC Community Standards Policy or any other relevant BUCSC document.
- (4) Breach of any federal, provincial, or municipal laws.



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3.00 PROCEDURE

3.01 All alleged violations shall be brought towards the Committee for review.

3.02 The Committee may ask for a report regarding the particular event in question from one or more of the following parties:

- (1) The complainant;
- (2) The club in question; and,
- (3) Any BUCSC Executive Members or Staff that witnessed the event.

3.03 The Committee may initiate a full review of the club should the alleged violation be deemed systemic, rather than event specific, in nature.

3.04 As determined by a simple majority vote, in the event that the committee finds the club guilty of the allegation in question they may impose one or more of the possible sanctions.

4.00 SANCTIONS

4.01 Possible sanctions include:

- (1) A warning: in the event of a minor infraction, a written warning shall be issued and signed by the club executive and the chair of the committee. The warning will be kept on file for no less than one (1) calendar year.
- (2) Suspension of particular privileges: a club may be prohibited from specific privileges associated with the violation in question.
- (3) Probation: if a club has been found guilty for multiple minor infractions or for significant infractions, they may be placed on probation. Any further violations while on probation shall result in automatic de-ratification.
- (4) De-ratification: repeated, egregious, or willful violations shall result in de-ratification.



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i) The Executive member(s) in question of a de-ratified club are barred from holding executive positions in any club for the duration of one (1) year.

ii) The Executive member(s) in question of a de-ratified club are automatically removed from any executive positions they may hold on any other club.

5.00 PROCEDURAL AUTHORITY

5.01 Further Procedures necessary for the effective and efficient implementation of this policy shall be established and amended as necessary by the Committee.

(1) The scope of such Procedures is limited to the scope of this policy.

(2) In the event of any conflict, this Policy supersedes any documents created under it.

(3) Any new Procedures and amendments to any existing Procedures must be ratified by the Executive Council before taking effect.

(4) Any decision by the Executive Council may be overturned by a two-thirds (2/3) vote of council.